

www.littletreasureslearningcenter.org

## Application for Employment

Personal Data					
Date					
Last Name	First Name	Middle Initial			
Home Phone	Cell Phone				
Home Address					
City	State	Zip Code			
Email Address					
If employed, can you provide	proof of U.S. Citizenship?	Yes No N/A			
Position(s) applied for					
Referred by					
	Education	Record			
High School					
Address		Dates Attended			
Degrees or Diplomas					
College/University					
Address		Dates Attended			
Degrees or Diploma					
Trade or Technical School					
Address		Dates Attended			
Degrees or Diplomas					

## Military Service

Branch of Service Dates of Service

Duties/Special Training

Employment History Begin with most recent employer. Attach an additional sheet if needed.					
Address					
City	State	Zip Code			
Phone	Beginning Salary	Ending Salary			
Position/Duties					
Manager's Name					
Employer 2		Dates of Employment			
Address					
City	State	Zip Code			
Phone	Beginning Salary	Ending Salary			
Position/Duties					
Manager's Name					
Employer 3		Dates of Employment			
Address					
City	State	Zip Code			
Phone	Beginning Salary	Ending Salary			
Position/Duties					
Manager's Name					

Have you ever been convicted of a crime (other than traffic violations) or been imprisoned during the last			
seven years? A conviction will not necessarily bar you from employmentYesNo			
Explain.			

Do you have any physical or mental disabilities that may limit your performance in the job you are applying for? If so, what can be done to accommodate your limitation?

	Referen	nces				
List three professional references that are familiar with the quality of your work, have worked directly with, and have known you at						
	least two y	years.				
Reference 1						
Work Phone	Home Phone					
Address						
City	State	Zip Code				
Relationship						
Reference 2						
Work Phone	Home	e Phone				
Address						
City	State	Zip Code				
Relationship						
Reference 3						
Work Phone	Ноте	e Phone				
Address						
City	State	Zip Code				
Relationship						

## Additional Employment Information

The additional information contained on this form will provide Little Treasures Learning Center with information necessary to screen its applicants and assist in matching applicants with available employment positions.

LTLC is open Monday-Friday 7am-530pm.

✓ Are you interested in full or part ti	me employment?	Full	Part	
✓ List your availability below (start)	& end times for each	day) or circle	e anytime/any day.	
Monday	Tuesday	V	Vednesday	
Thursday	Friday			
If you don't have any limita	ıtions on your availal	oility: ANYTI	ME/ ANY DAY	
✓ What age groups have you had exp	perience working wit	th?		
Infants and young toddlers	1 and 2 year ol	ds	3 year olds	
4 year c	olds 5 year	olds and olde	er	
✓ What age group do you prefer to way.	vork with?			
	Final Statem	ent		
T 1 . 1 1 .1 .				
I understand and agree that:		. • 1		erce er
1. Any material misrepresentation or delib		ict in my appl	ication may be just	ification for,
refusal of, or if employed, termination of e	- 1			
2. It is my understanding that the compan			-	_
history and may verify all data given in my		•		
authorize such investigation and the givin				
data so given or other derogatory informat		esult of this in	nvestigation may p	revent my being
hired, or if hired, may subject me to immed			_	
3. Although management makes every effort				
times make the following conditions nece	•			_
evening staff meetings. I understand and a	-	,	0 1 ,	
4. I further understand that this is an appl	lication for employme	ent and that r	no employment co	ntract is being
offered.				
5. I understand that if I am employed, sucl	h employment is for a	ın indefinite p	period of time and t	hat the
company can change wages, benefits, and	conditions at any tin	ne.		
I HAVE READ AND UNDERSTAND THE ABOV	Е.			
Signature	Date			